

Brussels, Thursday, 6 September 2007

To whom it may concern,

I would like to recommend Mr. Mitja Sadar for a position within your organisation. In his role as first a Communication Agent and later as database administrator within the EUROPE DIRECT contact centre, Mitja was employed by us from July 2006 until September 2007. Mitja did an excellent job in these two positions and has been an asset to our company. He has excellent written and verbal communication skills and is able to communicate with customers, colleagues and management in a very professional manner. Mitja is very well organised, responsible, systematic and focused on quality.

During his tenure at the EUROPE DIRECT contact centre Mitja was responsible, initially in his role as Communication Agent, for responding to first level information requests on a wide range of topics related to the European Union and the internal market via e-mail and telephone. His excellent language skills and knowledge of EU affairs was a major asset in this role.

Since April 2007 Mitja has taken on the responsibility of database administrator. In this role he was responsible for the day to day running of our enquiries database such as creating accounts, access problems etc. In addition he identified problem areas and proposed technical improvements. He coordinated the development process and tested the solution prior to implementation.

I consider Mitja to be a very energetic, motivated and reliable person. I have been very pleased with Mitja's performance during his time with us and I believe he would be an asset to any employer and I recommend him for any endeavour he chooses to pursue.

Best regards,



Tonny Van Dingenen  
Program Manager

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